

SRPP Implementation Committee FAQ

What is the period of service?

SRPP-IC membership

- Members will either be short-term or long-term members
- SRPP-IC will be divided into five subcommittees, each focusing on one section of the SRPP
- Subcommittees will consist of 8-12 primary members, with ad hoc members brought in as needed

Short-term members

- Six months to one year, to ensure implementation plan accurately reflects a realistic work plan
- Subject matter experts who are instrumental in developing the plan, but may step back once the plan is in place
- Frequent meetings in first 2-3 months (weekly meeting or homework), monthly or bi-monthly thereafter
- Typically directly involved with the work required to achieve long term goals and objectives
- Long term commitment will be determined after draft plan is created
- May not have administrative time to dedicate to SRPP-IC long term

Long-term members:

- One year to several years, to ensure implementation of the full plan
- Individuals such as ADRs/department/division heads who have knowledge and influence in key priority areas and administrative time available for a long-term commitment
- Meetings as frequently as every other month as the plan is implemented
- Will connect the committee with subject matter experts
- Can commit administrative time to SRPP-IC

What is the estimated time commitment?

Intensive involvement until September 1, 2020 to include:

- Two half-day retreats on Zoom (one in July, one in August)
- Four to five 2-hour meetings on Zoom scheduled at times that are convenient to committee members

After September 1, 2020:

- 4-8 hours per month
- One to two meetings monthly

What is the anticipated workload?

Short-term members

- Gather and report information about current, planned, and potential work required to achieve goals/objectives of the SRPP
- Collaborate with other SRPP-IC members to draft key elements of the implementation plan
- Communicate with faculty who will be doing the work that aligns with the plan

Long-term members

- Report on work that aligns with the plan
- Assist with new initiatives that are necessary to reach SRPP goals

What is the anticipated timeline and final product?

First-round final product (due September 1)

- Detailed high-level implementation plan for the entire SRPP outlining the next steps required to achieve SRPP goals/objectives
- In-depth work plans for 1-2 prioritized objectives from each theme
- High-level work plans to get started on the rest of the objectives in each theme
- Baseline measures/metrics for each objective
- Leadership provided by SRPP committee co-chairs, SRPP-IC subcommittee chairs, and SRPP co-facilitators
- Writing assistance provided by OVPRI communications director

Ongoing product (September 2020 – June 2025)

- Reporting on the work done and measures/metrics for success
- Dynamic document that the SRPP-IC continues to update long term and in real-time as needs change and projects are added, completed, etc.